

**National Accreditation
Agency of Ukraine**

Approved
by the order of NAAU
22.08.2013 № 172-Я

**NAAU Policy
on groundless delay by CAB of conducting of accreditation works by NAAU**

*(Approved and recommended for application
by the decision of NAAU Accreditation Council of 19 November, 2010)*

NAAU Policy on groundless delay by CAB of conducting of accreditation works by NAAU			HAAV	
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NAAU Policy

on groundless delay by CAB of conducting of accreditation works by NAAU

1. Delay of conducting by CAB of accreditation works by NAAU can be in cases of delaying:

- a) signing of agreement, that CAB received from NAAU according to its application;
- б) payment of invoice, that CAB received from NAAU;
- в) agreement of composition team for assessment of CAB;
- г) agreement of Plan for assessment of CAB.

2 In a case of documented evidences of CAB delay situations stated in p.1 of this Policy, CAB has to provide to NAAU written reasons argumentation of conducting of accreditation works and inform on the latest date of work renewal:

- during one month from receiving documents for assessment by NAAU;
- during three days for conducting surveillance by NAAU;
- during one day for conducting unplanned surveillance by NAAU;

3. The transferring of terms for conducting the work shall not be more:

- two months for surveillance (from day of sending to CAB by NAAU drafts of Contract and Invoice);
- ten days for unplanned surveillance (from day of sending to CAB by NAAU a Composition of team and Plan of assessment).

4 NAAU examines this argumentation and makes decision on further actions.

5 In the absence of a written justification in accordance with paragraph 2 of this Policy, NAAU send no more in ten working days upon completion of the terms specified in Section 3 of this Policy to the CAB written notice of termination of accreditation, cancellation of application that has been applied by CAB or decision suspension (cancellation) the certificate on CAB accreditation

5 Validity period of this Policy is set until the proper recommendations will be approved by regional or international organizations for accreditation.

6 Revision of this Policy – in case of necessity.

Document is developed by:

Head of Surveillance for
accredited conformity assessment bodies

_____ T.Zhmurko

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